



Audubon Center of the North Woods

Experience Your Environment

Naturalist Internship (Multiple Positions)

Established in 1968, the Audubon Center of the North Woods (ACNW) is a private, non-profit 501(c)3 residential environmental learning center (RELC) and green retreat & conference center on Grindstone Lake near Sandstone, MN – 90 miles north of Minneapolis/St. Paul. We offer a variety of outdoor and environmental education experiences for people of all ages – youth, families and adults – and are an ideal K12 school field trips and student travel destination. In addition to our on-site programs and camps, ACNW provides outreach programs throughout the region. Our 640 acre campus is a diverse mix of hardwoods, pine plantation, prairie, and wetland on the east shore of Grindstone Lake.

Accredited by the North Central Association of Schools and Colleges, ACNW serves as a field campus for various community colleges and Hamline University. We have nearly 50 years of environmental education experience and an incredible variety of programs and audiences. Working at ACNW is a one-of-a-kind internship opportunity. We hope you will consider becoming part of our dynamic education team.

Qualifications:

- BA or BS degree in a related field
- 21 years of age or older
- Interest or experience in working with children
- Ability to be innovative, flexible, and self-directed
- Basic knowledge of and curiosity about the natural and cultural history of Minnesota
- Open-minded and enthusiastic; excited to learn and try new things
- Ability to lift heavy equipment, such as a canoe, and spend long hours on your feet
- Ability to have, and share, a positive mental attitude about being outdoors in all Minnesota seasons
- Willing to facilitate and participate in our climbing wall and high ropes course

Intern Duties include:

I. K-12, Summer, Family & Public Programming 70%

- A. Facilitate classes to K-12 audiences
- B. Serve as a liaison for these K-12 school groups
- C. Develop curriculum for outdoor environmental education
- D. Summer Youth Camps
 - i. Co-develop and lead summer camps
 - ii. Assist in driving participants from different programs to locations
 - iii. Participate in overnight/on-call duty
- E. Winter Family Camp and Public Programs
 - i. Assist with coordinating and teaching programs for the annual Winter Family Weekend
 - ii. Assist in driving participants from different programs to locations
 - iii. Co-coordinate activities and teach at the annual Maple Syrup Day

II. Focus Area 10%

Interns will have the opportunity to select a focus area: Program Management, Adventure Coordinating, or Animal Training that will include duties in addition to regular programming and wildlife care.

III. **Wildlife Care 10%**

- A. Perform daily barn chores as assigned (~1/week)
- B. Report to Wildlife Apprentice on status of supplies and food
- C. Report health concerns for animals to Wildlife Coordinator
- D. Complete rotating chores of 20% water change on aquariums, cleaning refrigerator, and cutting grass around barn

IV. **Groups & Conferences 10%**

- A. Facilitate/lead programming for participants when needed.
- B. Serve as liaison for these groups

Benefits:

- Broad natural history and naturalist interpretation training
- Teaching experience with groups of diverse ages and backgrounds
- Hands-on, behind the scenes knowledge of what it takes to run a residential environmental education center (fundraising, budgets, marketing, etc.)
- \$80/week stipend, private room in onsite Staff House, and free meals when groups are present
 - The staff house is a private building on the Center's grounds, with a full kitchen, laundry, fireplace, TV, common areas, and beach access.
- Eight days off each month, plus two paid weeks off (one in December and one as scheduling allows)
- Optional paid graduate credits from Hamline University to fulfill the 10-credit Master's-level Certificate in Environmental Education
 - Classes Include:
 - Advanced Interpretation
 - Reading the Landscape
 - Winter Ecology
 - Minnesota Forests
 - Spring Flora
 - Food and Energy Sustainability

Position Dates:

This internship begins June 16th, 2018, and runs through June 14th, 2019.

Applications will be accepted on a rolling basis until positions are filled.

To apply, please send your cover letter, resume and three references to:

Emily Porter, Education Manager, Audubon Center of the North Woods

internships@audubon-center.org

(320) 245-2648 | www.audubon-center.org | Facebook: facebook.com/AudubonCenter