



Scholarship Request Form

Please send completed and signed form to:
Audubon Center of the North Woods
PO Box 530, Sandstone, MN 55072
Phone: 320-245-2648; Fax: 320-245-5272
Email: haugen @audubon-center.org

Thank you for your interest in bringing a group to the Audubon Center. We are pleased to be able to offer a limited amount of scholarship funding to schools who otherwise would find it difficult to fund a visit. Please note that this is intended for overnight, multi-day visits only. If you have any questions about this form or the scholarship process in general, please don't hesitate to contact us.

Date of request: _____ **Proposed field trip dates:** _____

Has your class attended any residential environmental learning center in the last year? Yes No

Section 1: Contact & School Information

School name: _____ School District: _____

Free and Reduced Lunch Student Population % _____

Contact Person: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Grade Level(s): _____ Projected number of Participants (adults + students): _____

Section 2: Budget Worksheet

Expenses for you to consider:

\$ _____ Transportation
\$ _____ ACNW Programming (***scholarships granted toward this amount only***)
\$ _____ Substitute teachers
\$ _____ Other
\$ _____ Total projected expenditures

Funding sources to consider using:

\$ _____ Grants
\$ _____ School fund raisers (please describe): _____
\$ _____ Donations
\$ _____ Other
\$ _____ Total projected existing funding

Section 3: Request – Scholarships are awarded as a percentage of your ACNW programming costs.

What percentage of ACNW programming costs are you requesting? _____ %

This percentage equals the dollar amount of: \$ _____

Would you be able to bring your students on an overnight trip without a scholarship? Yes No

Section 4: Brief Narrative

Why would you like to bring your students to the Audubon Center of the North Woods? Please detail your proposed field trip experience:

Describe what you will do in preparation (logistical and classroom) to prepare your students for their field trip. How will the field trip be incorporated back into your classroom learning?

Why should your school receive a scholarship? (Consider the number of years you've come to the Audubon Center, % of student population on free and reduced lunches, unusual expenses or loss of other funding sources this year, etc.)

Please note that ALL Scholarship Grantees are REQUIRED to provide photos (please make sure all photo releases are signed), testimonials, and thank you notes from the students/school to share with our scholarship funders. This is VERY IMPORTANT in helping us secure continued scholarship funds. THANK YOU!

Send this request form (at least two months in advance of proposed field trip date) to:

Connie Haugen, Program Director
Audubon Center of the North Woods
PO Box 530, Sandstone, MN 55072
320-245-2648, ext. 111
Fax: 320-245-5272
haugen@audubon-center.org

Scholarship granted in the amount of:

Audubon Center Authorized Representative

Date